53. HOW TO SETUP GROUPS (JUNE 2025)
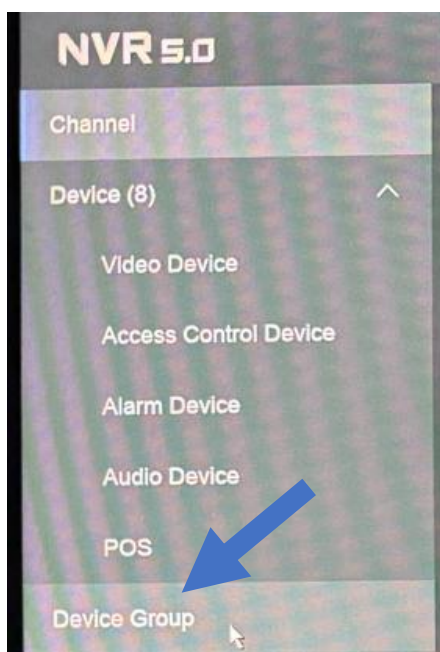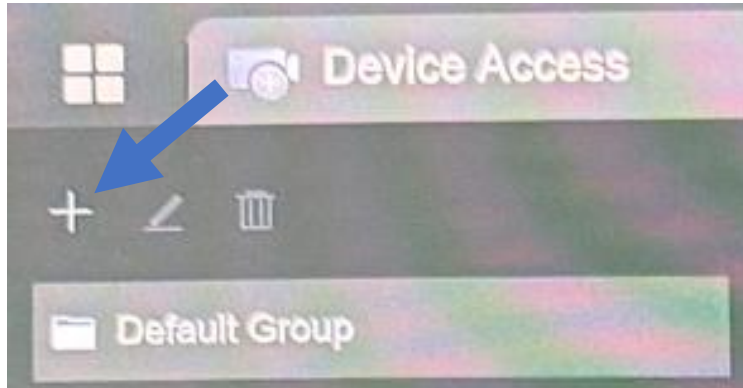
STEP 1

Go to Device Access.

STEP 2

Go To Device Group.

STEP 3

Press Add.

STEP 4

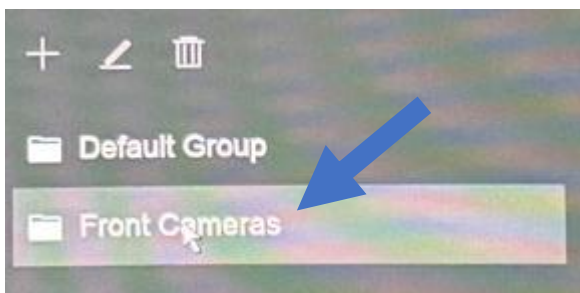Enter the Group Title.

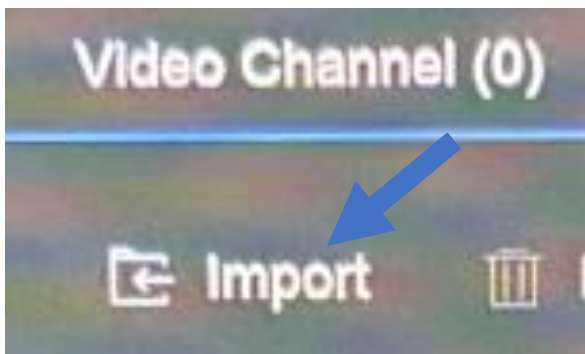

STEP 5

Press Enter.
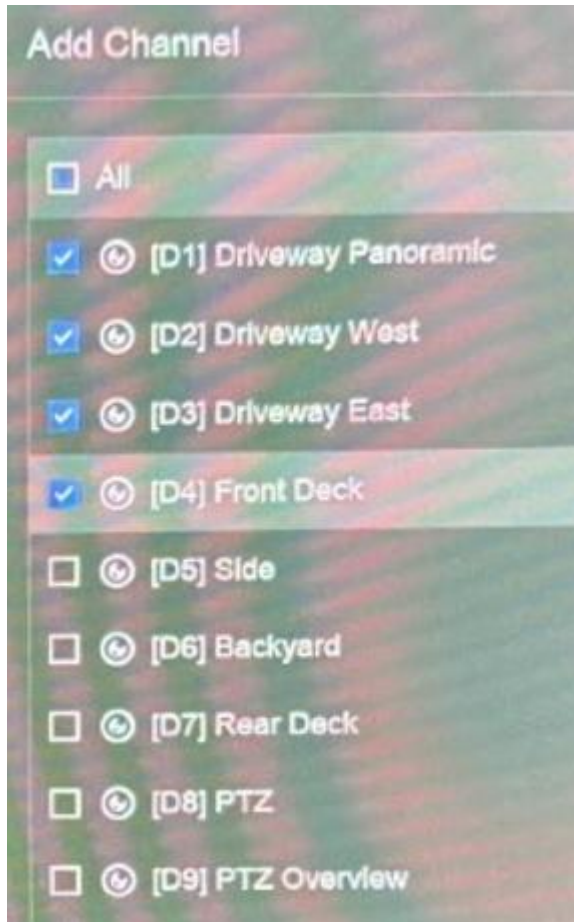
STEP 6

Press OK.

STEP 7

Select the Group.
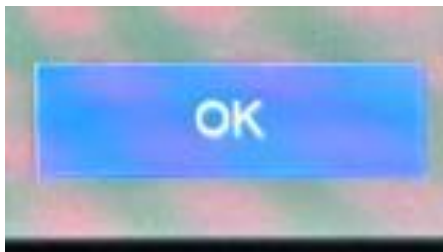

STEP 8

Click Import.

STEP 9

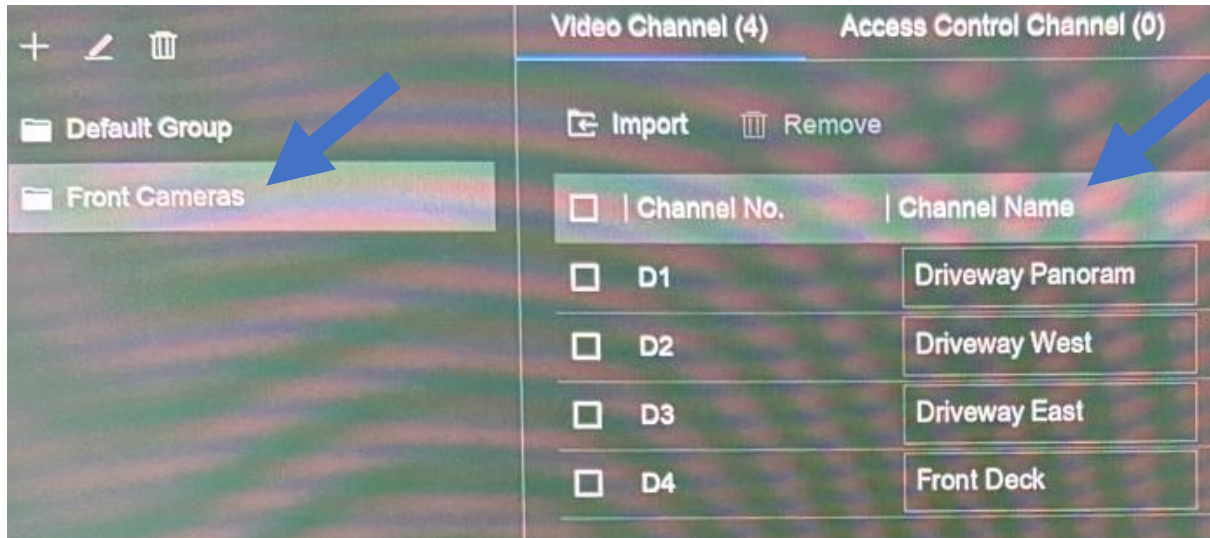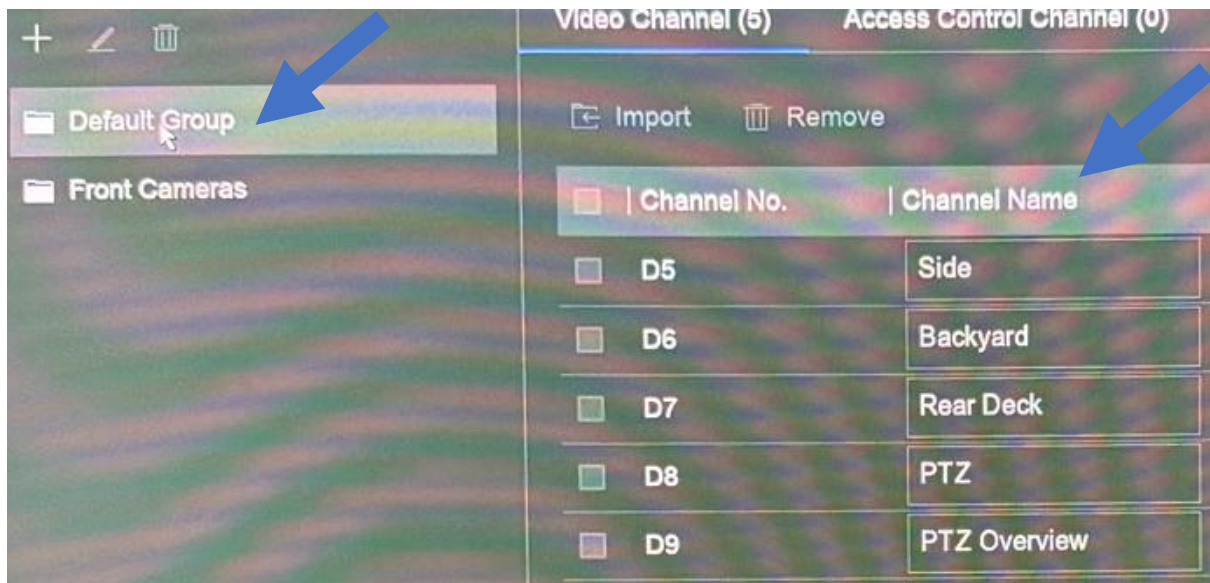Tick the cameras you want to add to the group.

STEP 10

Press OK.

STEP 11
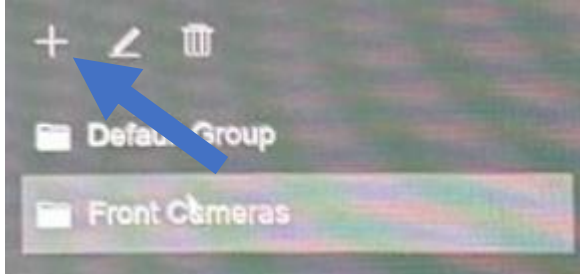
The cameras will be added to the new group.

STEP 12

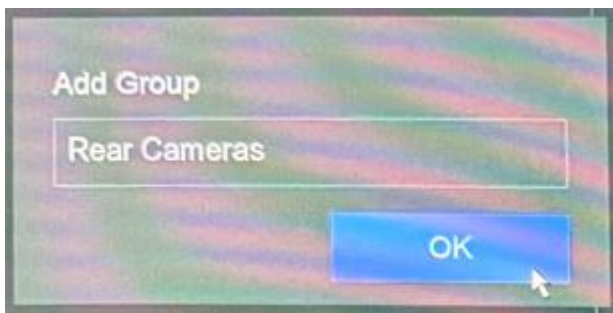All other cameras will remain in the default group.

STEP 13

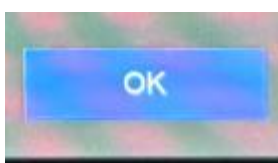To add another group, press Add.

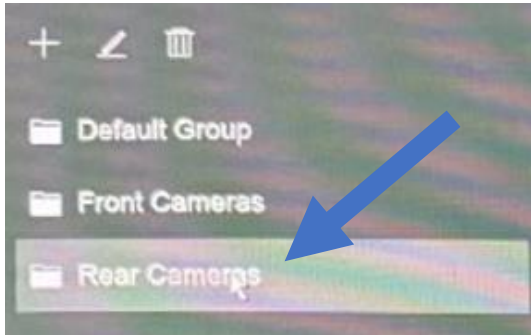# STEP 14

Enter the Group Title.
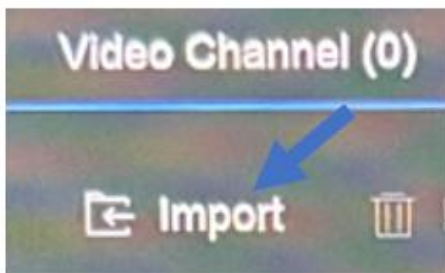

STEP 15

Press Enter.
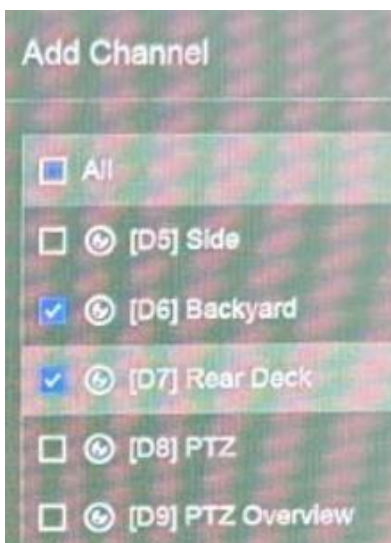

STEP 16

Press OK.

STEP 17

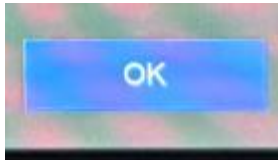Click on the new group.

STEP 18

Press import.

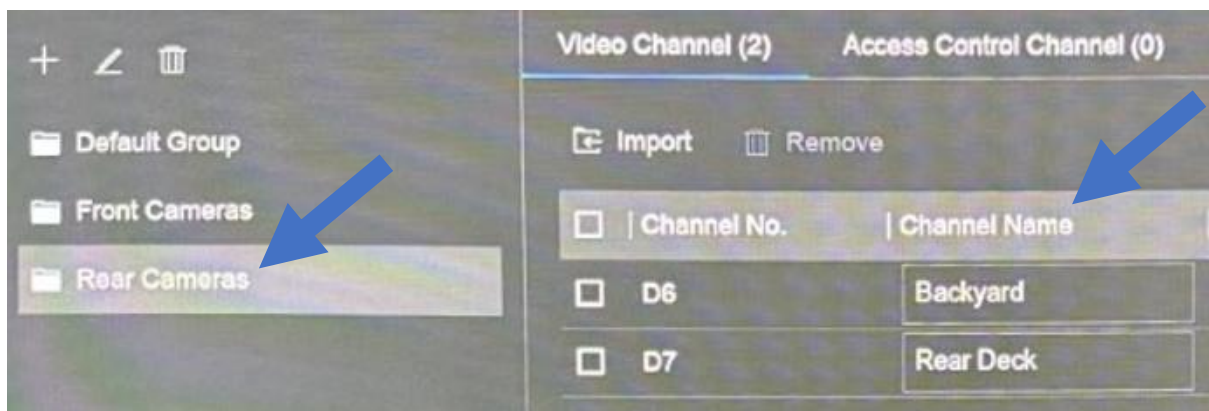# STEP 19

Choose the cameras to import into the group.

STEP 20

Press OK.
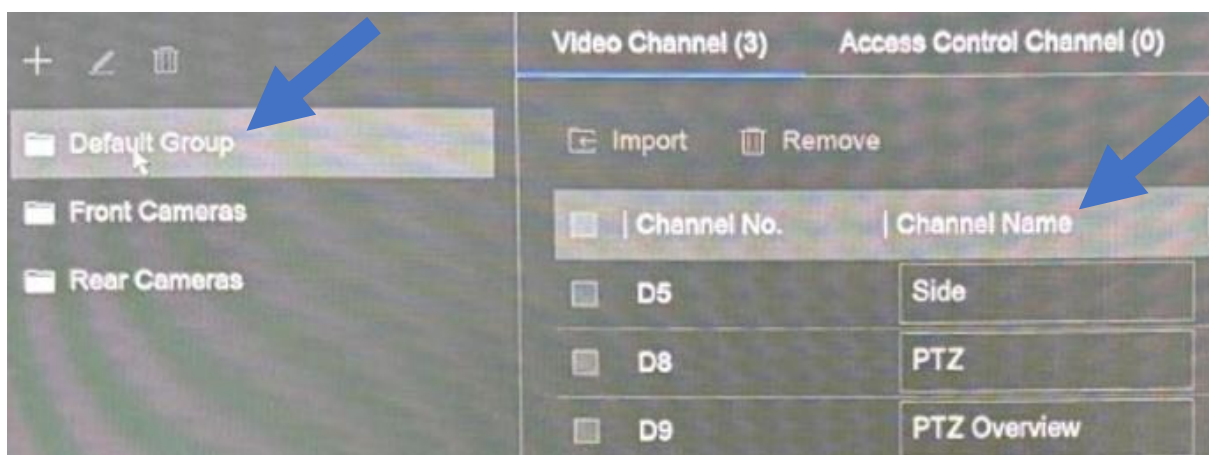

STEP 21

The cameras will be added to the new group.

STEP 22

All other cameras will remain in the default group.
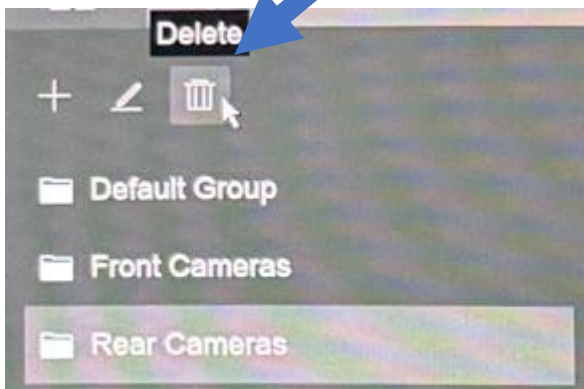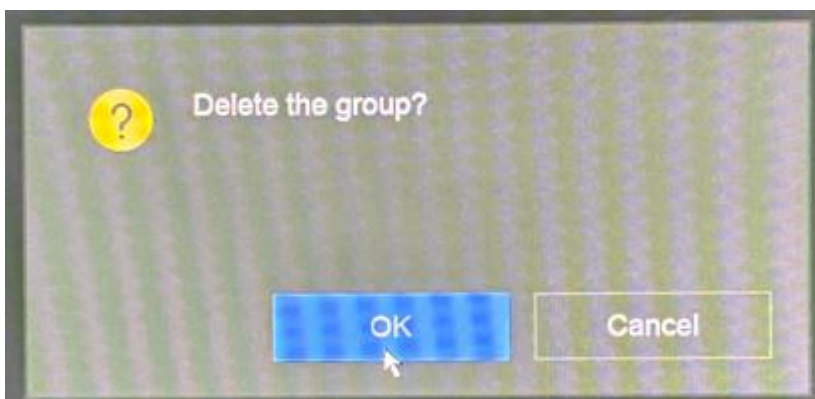
STEP 23

To delete a group, click on the required group.

STEP 24

Click delete.

STEP 25
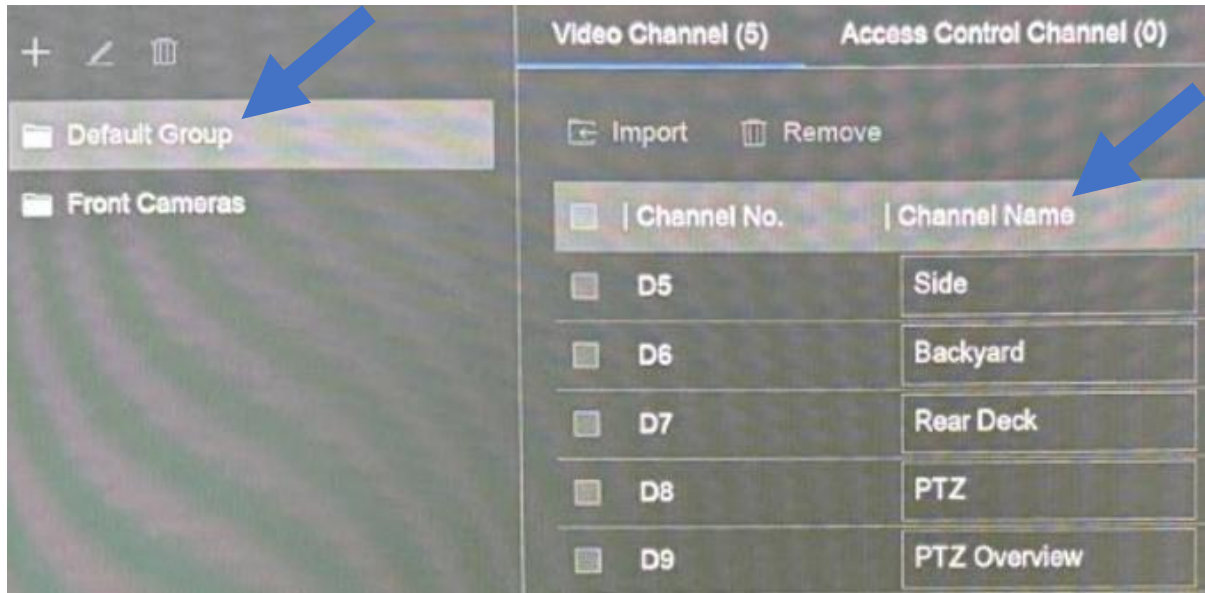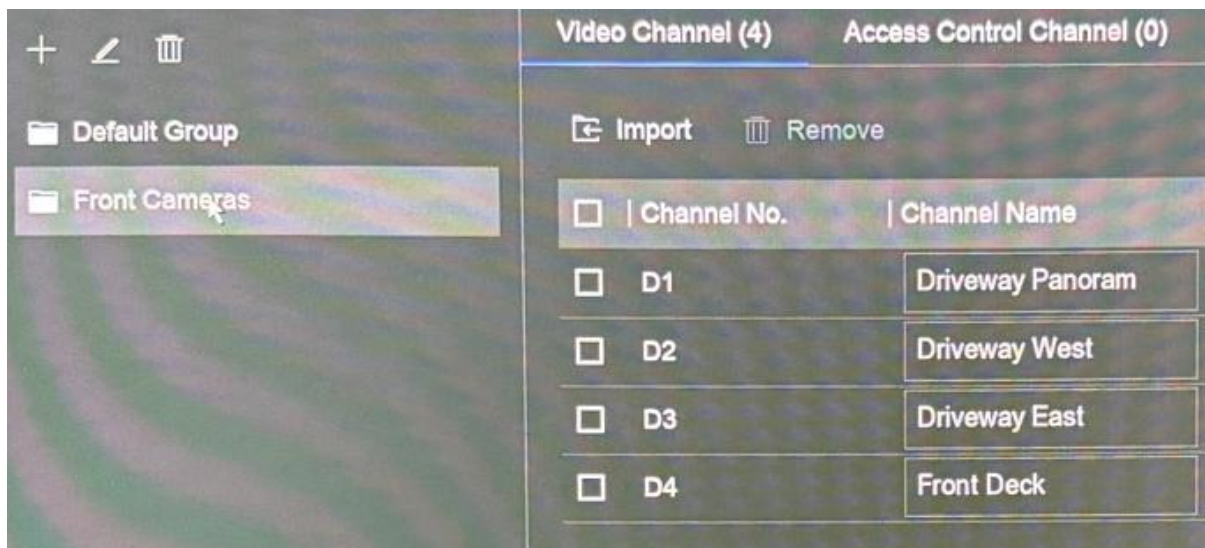
Press OK.

STEP 26

The group will be deleted.

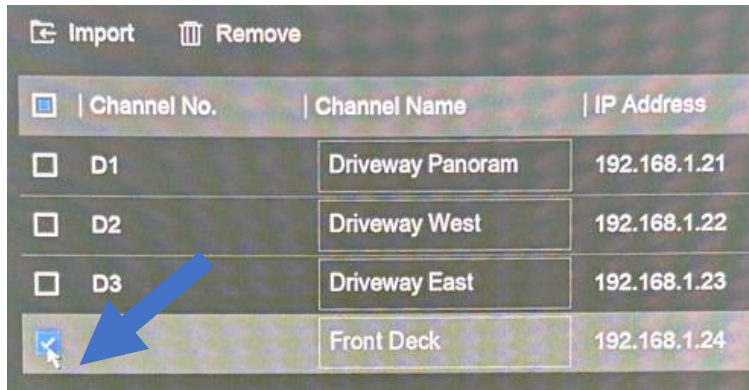All cameras in the deleted group will return to the default group.

STEP 27

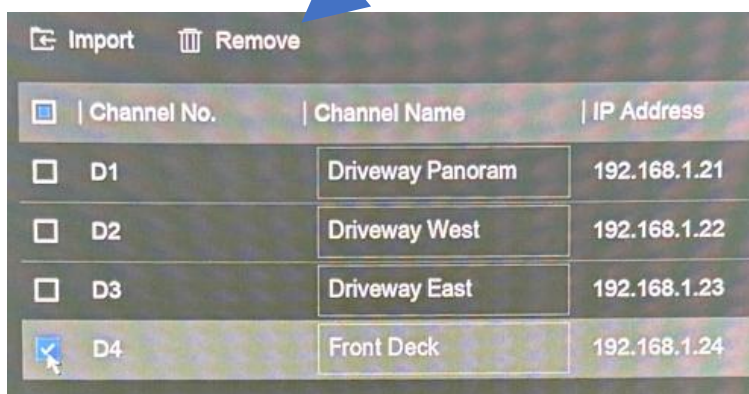To delete a single camera from a group, select the required group.

STEP 28

Tick the required camera.

STEP 29

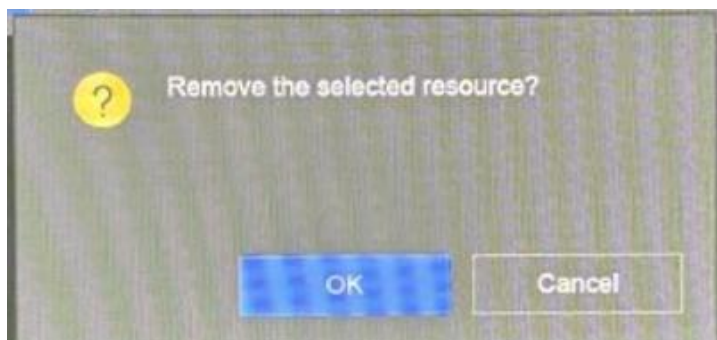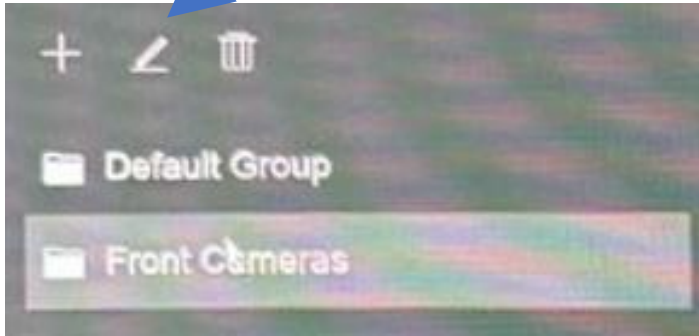Press Remove.

STEP 30

Press OK.

The camera will return to the default group.
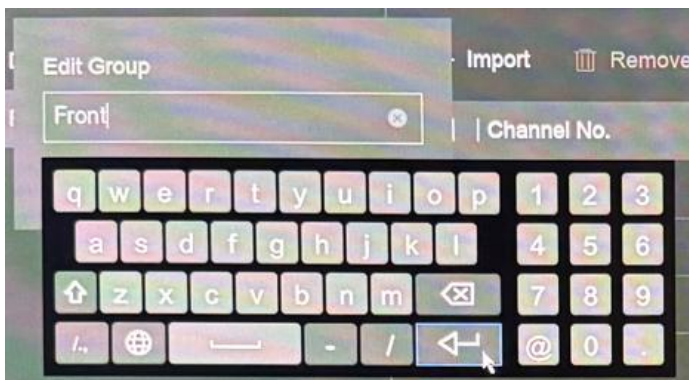
STEP 31

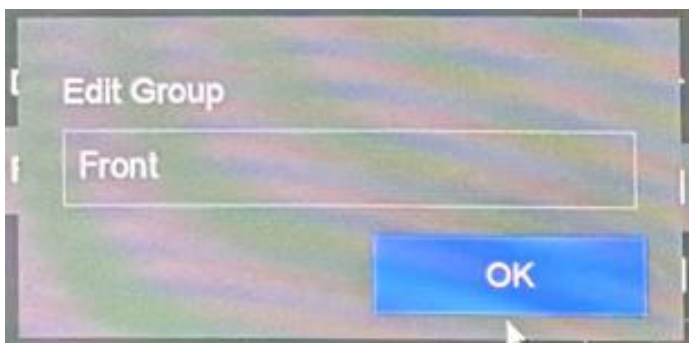To rename a group, select the required group.

Click Edit.
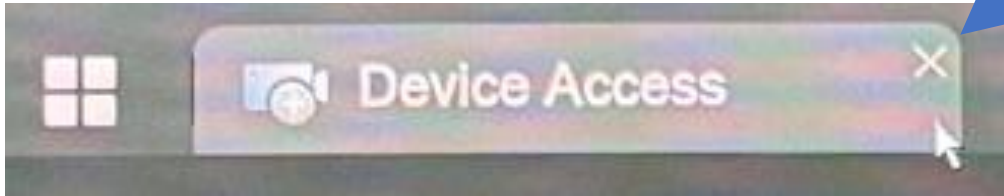

STEP 32

Rename the Group.

Press Enter.

STEP 33

Press OK.

STEP 34

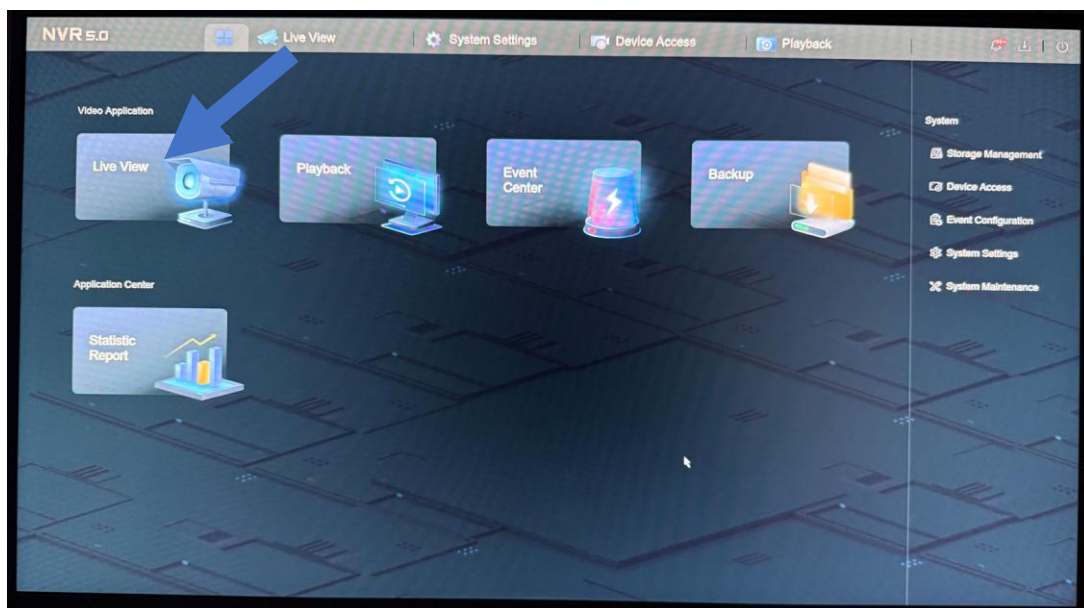Once completed, close Device Access.

STEP 35

Return to the desktop.

STEP 36

Go to Live View.

STEP 37

The cameras will now be arranged as per the configured groups.